## Guidelines for the Organisation of Seminars.

A license fee is payable by the Promoting Body to the IKC. This fee covers the Insurance of your event. There is a €5 fee payable to the IKC per attendee per Module.

The Application for accreditation should reach the IKC offices no later than three months prior to the event.

Seminars must be approved by the IKC prior to advertising of the event.

Module 1: Stewarding Qualification – Seminar and Open Book Assessment

Module 2: Points of the Dog - Seminar and Assessment on Structure and Anatomy, Movement and Construction.

Module 3: How to Judge a Dog – General Breed Types, Critiques and Grading. Hands On Assessment.

Module 4: Breed/Group Specific Seminars with Hands On Element – Breed Specific Training.

**Module 1 -** Members of the Judges Committee will give a presentation on the Judging and Stewarding Manual. Approximate Length of Presentation: 45 minutes Length of Assessment: 30 minutes.

The participants will receive a Manual around which the seminar and assessment is based. They will undertake a twenty question open book assessment and have thirty minutes to do so. A letter will issue to all participants notifying them of their status, be it a pass or fail. Successful completion of Module 1 is a requirement for all progressing Judges. On successful completion of Module 1 the applicant is required to Steward on at least six occasions, four of which must be at Championship level. They may then apply to the IKC for their Stewards qualification.

**Module 2** – The Presenter of this Module must be at least a BIS Judge. They will be required to be pre- approved by the Judges Committee.

Approximate Length of Presentation: 1 hour 30 minutes

Length of Assessment: 5 minutes per person.

There is a power point presentation which gives an overview to Points of a dog. This is followed by a video on Movement. This Module also includes a Points of the Dog Assessment where the candidates name individual points on dogs present. It is the responsibility of the Promoting Body to ensure there are dogs of a pleasant nature, preferably smooth coated present for candidates.

**Module 3 -** The Presenter of this Module must be at least a BIS Judge. They will be required to be pre- approved by the Judges Committee.

Approximate Length of Presentation: 1 hour

Length of Assessment: 10 minutes per person.

This Module involves a power point presentation on the various types of dogs. Critique writing is covered in this Module. It also includes an assessment of the Judge elect examining a number of dogs in a "Ring environment". Again it is the responsibility of the Promoting Body to ensure there are enough suitable dogs present for candidates.

**Module 4** – A detailed presentation should be given on the breed prior to any Hands On Assessment.

Criteria for those giving Presentations:

They must judge the relevant Group for a period of at least ten years, or

They must be either experienced or specialise in the breed or a similar breed or,

They must judge the relevant Breed at Championship Level at least three times under IKC rules.

Overseas Presenters will be dealt with on a case by case basis.

Hands On Assessors:

Criteria for those assessing:

They must judge the relevant Group for a period of at least ten years, or

They must be either experienced or specialise in the breed or a similar breed or,

They must judge the relevant Breed at Championship Level at least three times under IKC rules.

Overseas Assessors will be dealt with on a case by case basis.

It is the responsibility of the organising body to ensure a minimum of three exhibits of that breed are present in order for the Hands On to be considered valid.

